



Memorandum to Candidates Eligible for Change of Relationship

DATE: June 17, 2021

TO: Candidates Eligible for Change of Relationship at the **2022** Annual Conference

FROM: The Coordinator of Clergy Services & the Conference Board of Ordained Ministry

RE: Application Process and Requirements under the Discipline and BOM Policy.

1. The goal of Clergy Services is to assist your application process for a change in conference relations. Please read carefully the Discipline paragraphs applicable to your request. Additional requirements are noted in the updated BOM Policy Guidelines used by your District Committee. BOM Policy may be viewed online:

<https://www.umcsc.org/home/wp-content/uploads/AC2021-Action-Items-Report-Appendix-1-BOM.pdf>
2. Review the current **Check List** of the minimum eligibility requirements related to your request. Be sure you are eligible under the Discipline and BOM Policy.
3. If you have not previously done so, complete and submit the **Application For Clergy Relationship (F105)**; and sign/return **Verification of Packet Contents** of enclosures. The written requirements and all other forms must be submitted by indicated **due date** or earlier.
4. Your prompt and careful response to written and verbal requests related to this process is an essential part of the process. Timely response will be considered in making the decision on your readiness and/or effectiveness for membership in the SC Annual Conference.
5. Please note that the required psychological testing process involves your Consent Letter signed in the district Superintendent's office. If not previously tested, you are responsible to schedule a day for testing with Ministry Development Services, 6100 Sardis Road, Charlotte, NC 28270. Phone number 704-554-9222.

If you have questions, please call 1-888-678-6272 or email clergyservices@umcsc.org