



Name: _____

Address: _____

Phone: _____ Email address: _____

Current Appointment: _____

District: _____ Current Status: _____ Year of Status Granted: _____

Use all sections that apply to your situation

MEMBERSHIP: Choose One: *(Please note Certificates of Conference Membership were not issued until 2005 forward. Anyone who came into full connection prior to 2005 will not be able to surrender a Certificate of Conference Membership.)*

___ I hereby signify that I came into membership with the South Carolina Conference (or another annual conference) prior to 2005. Therefore, I have no Certificate of Membership to surrender and request that this document be accepted in lieu of the one required.

___ I hereby signify that I came into membership when Certificates of Membership were issued, but that I am unable to locate my certificate and, therefore cannot surrender the certificate. I request that this form be accepted in place of the misplaced Certificate of Membership.

ORDINATION: *(Note that persons transferring to another denomination should present their Ordination certificate to the Conference Secretary's office to be stamped and copied if you wish to keep it. Persons withdrawing from the ministerial office all together must surrender their ordination certificate.)*

___ I signify that I am unable to find my Certificate of Ordination issued to me by the South Carolina Conference. I request that this form be a substitute and I acknowledge that the aforementioned ordination certificate, should I find it at a later date, is no longer valid and that I understand that I am no longer ordained in The United Methodist Church with all the rights and privileges associated with that ordination.

LICENSE: *(A pastoral license is only valid when the holder of the license is appointed by the Bishop to a United Methodist Church. If you not appointed or sever your relationship with the United Methodist Church your license must be surrendered to the District Superintendent for deposit with the secretary of the conference.)*

___ I signify that I am unable to find my License for Pastoral Ministry Certificate issued to me by the South Carolina Conference. I request that this form be a substitute and I acknowledge that the aforementioned license, should I find it at a later date, is no longer valid and that I understand that I am no longer licensed in The United Methodist Church with all the rights and privileges associated with that license.

SIGNATURE: I hereby certify that all the information I have provided is true and accurate.

Signature _____ Printed name _____ Date _____

Notary Section: On this _____ day of _____ 20____, before me, the undersigned Notary Public, personally appeared, known to me to be the person whose name is subscribed on this document, and acknowledged to me that they executed the same.

IN WITNESS WHEREOF, I have set my hand and seal the day and year as above written.

Notary Signature _____ State _____ Date my Commission Expires _____