

BEST PRACTICES for in-person gatherings



Guidance for Responding to Attendee Reporting Positive COVID-19 Test

- 1) At every church event – including worship – announce that anyone present should notify the church immediately if they test positive for COVID-19 within the next five days.
- 2) Maintain an attendance list for each person attending a church event – including worship – to ensure that it has names and accurate contact information (email address or phone number).
- 3) Upon being notified of a positive test, provide a courtesy notification to everyone else on the attendance list for that event. That should include:
 - Advising that someone who attended has tested positive for COVID-19.
 - Recommending that each person monitor themselves for symptoms.
 - If symptoms occur, recommending testing and notifying the pastor of the test results.
- 4) Church leadership should consider whether – based on their size and circumstances – to suspend for 10 days the services or programs during which the potential exposure took place. **EXAMPLE:** If someone who attended a 9 a.m. worship service tests positive for COVID-19, consider suspending the 9 a.m. service for 10 days. If that person also attended a Sunday School class, consider also suspending that class for 10 days.
- 5) Notify the district superintendent that the above guidance has been activated.

To keep up-to-date on the latest guidance, go to the [CDC's COVID-19 webpage](#).