



## The United Methodist Church

GREENWOOD DISTRICT  
SOUTH CAROLINA CONFERENCE  
P. O. BOX 49968  
1633 Rivers Street  
GREENWOOD, SOUTH CAROLINA 29649

TO: All Pastors  
All Lay Servants

FROM: Susan Roberts, Director  
Joie Rogers, Associate Director  
Greenwood District Lay Servant Ministries

SUBJECT: 2026 SPRING LAY SERVANT MINISTRY SCHOOL

Dear all Please share this information in your church bulletins and announcements.

The Greenwood District Spring Lay Servant Ministry School is set for April 19 and April 26, 2025. These sessions will be held at Grace UMC located at 639 Georgia Ave., North Augusta, SC 29841

We will be offering four courses: Registration fee for all courses is \$35.00

BASIC with Youth Addendum

Leading Worship

Polity

Disciples in the Market Place

The guidelines in the 2024 Book of Discipline indicate that individuals seeking recognition as Certified Lay Servants or Lay Speakers should take at least one advanced course every three years. If an advanced course is not taken in that time period, then the individual will be required to re-take the Basic Course for continued certification.

The registration form is included with this letter. Please note that the **registration deadline** is **April 10, 2026**. The registration information and form will ALSO be available online at the District web page: <http://www.umcsc.org/greenwood>. The link for Lay Servant Ministries on the right-hand side of the page. **Please complete the registration form and mail it with your registration fee to the Greenwood District Office, PO Box 49968, Greenwood, SC 29649.** Please order your books in advance so you will have them for the first session on September 7th. Order information for these Course books is included with this letter and will also be available online:

<http://www.umcsc.org/greenwood>. (Please note that registration will also be online on the Conference Website. Information on how to register will go out some time in the next week or so)

If you have any questions, please feel free to contact Susan Roberts, District Director of Lay Servant Ministries at (864-992-8067 or [gwdlsmdir@gmail.com](mailto:gwdlsmdir@gmail.com)) or the district office ([gwdist@umcsc.org](mailto:gwdist@umcsc.org) or 864-223-2650).

**Reminder:** Once you have taken a Lay Servant course and have become either a Local Lay Servant or a Certified Lay Servant, you are to submit the annual report of the Lay Servant to your 2026 Charge Conference and all subsequent Charge Conferences in order to remain Certified. Anyone seeking to become a Lay Servant must submit his/her application to his/her pastor to be approved by the Charge Conference. All reports and applications must be signed by the pastor and by the District Superintendent. The Lay Servant annual report and application is available online on the Greenwood District web page <http://www.umcsc.org/greenwood> the Report to the Charge Conference.