



**South Carolina Conference**  
The United Methodist Church | Organized 1972  
Continuing the South Carolina Conference (1785)  
and the South Carolina Conference (1866)

## LAY MEMBER CHANGE FORM Annual Conference 2023

Lay Members and Alternate Lay Members to the 2023 Annual Conference were elected at their congregation's Charge Conference in late 2022. Those elections were reported electronically when your Charge Conference Reports were completed.

Registration for the 2023 Annual Conference will be online (<https://www.umcsc.org/ac2023/>) beginning in mid-March and closing May 15, 2023. Registrations will be verified against the names of those elected and reported on the Charge Conference Reports. Only persons whose names appear on the Charge Conference forms as Lay Members will be recognized as Lay Members of the 2023 Annual Conference. Alternates whose names appear on the Charge Conference forms will be allowed to register in place of the originally elected lay member. (They will need to provide the name of the person they are replacing.)

If you need to change the Lay Member(s) from your charge to the 2023 Annual Conference it must be done with your District Superintendent's permission. Changes must be submitted to the Conference Secretary's office no later than May 15, 2023 using this form.

Once completed the form should be signed by your DS and submitted to [conferencesecretary@umcsc.org](mailto:conferencesecretary@umcsc.org).

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\_\_\_\_\_ was elected by Charge  
(name of originally elected Lay Member to Annual Conference)  
Conference as the Lay Member to the 2023 Annual Conference, but cannot now attend.

\_\_\_\_\_ was elected to replace  
(name of newly elected replacement Lay Member to Annual Conference)  
them as a Lay Member to the 2023 Annual Conference.

\_\_\_\_\_ Charge name \_\_\_\_\_ town \_\_\_\_\_ Pastor's Name \_\_\_\_\_

\_\_\_\_\_ Complete Mailing Address for NEW Lay Member \_\_\_\_\_ City \_\_\_\_\_

\_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Email Address \_\_\_\_\_

\_\_\_\_\_ District \_\_\_\_\_ DS Signature \_\_\_\_\_

email the completed form with DS signature to: [conferencesecretary@umcsc.org](mailto:conferencesecretary@umcsc.org).  
Make sure that all the blanks are filled in with the correct information.