

# Licensed Local Pastor

**Who does this?** *This is for anyone who is called to serve in a pastoral role but does not (yet) have a seminary degree or commissioned.*

Who to talk to:	Steps:
	<b>Prerequisites</b> <ol style="list-style-type: none"><li>1. Be a Certified Candidate</li><li>2. For a Full Time Local Pastor (FL), be able to devote full time to charge to which appointed.</li><li>3. For a Part Time Local Pastor (PL), devotes less than full time to charge to which appointed.</li></ol>
DS or the Coordinator of Clergy Services	<b>Becoming a LLP</b> <ol style="list-style-type: none"><li>1. Connect with your DS or the Chair of your dCOM to inform them of your intentions to become a Licensed Local Pastor.</li><li>2. Meet with and be recommended by your dCOM to attend Licensing School (<i>3/4 majority vote</i>).</li><li>3. Successfully complete Licensing School (Held in April and May).</li><li>4. Receive approval for licensing by a 3/4 majority vote of the clergy session at Annual Conference.</li><li>5. Receive an appointment from the Bishop</li></ol>

## Congratulations! You're A Licensed Local Pastor!

To maintain your status, you must

- Make satisfactory academic progress
  - Full time Local Pastor's – Complete four courses of study per year with the entire curriculum to be completed within eight years
  - Part time Local Pastor's – Complete two courses of study per year with the entire curriculum to be completed within twelve years.
- Submit written Annual Report of Mentor, if a Mentor is assigned
- Submit a **written** statement of **educational plans** for the ensuing year to your dCOM (college, seminary or Course of Study)
- Submit an "Official" transcript to the dCOM each year showing academic progress until the completion of the Course of Study or Seminary.
- Meet with the dCOM annually and receive their recommendation for continuation.
- Have License signed and renewed annually by the DS after dCOM recommendation for continuation.

*Note: You are only a Licensed Local Pastor if and while appointed. If for some reason you are no longer appointed, you return to lay status and are considered a Certified Candidate Approved to Be Licensed if Appointed.*