Honorable Location Initial Charge Conference Placement Written Consent Form

Office of Clergy Services | South Carolina Conference | The United Methodist Church

To be completed when an honorably located clergy first places their charge conference membership or moves it to another church.

¶ 359.2: Honorable Location (2020/2024 Book of Discipline)

2. Associate members or clergy members in full connection located according to the provisions of this paragraph shall not continue to hold membership in the annual conference, and they shall surrender their certification of conference membership for deposit with the conference secretary. ***After consultation and with the written consent of the pastor in charge, and with the approval of the district superintendent and the staff-parish relations committee of a local church, located clergy members shall designate the local church in which they shall hold membership. Documentation of this consent and approvals shall be filed with the Board of Ordained Ministry of the annual conference that granted them honorable location.*** *As clergy members of the charge conference, they shall be permitted to exercise ministerial functions only with the written permission of the pastor in charge. They shall have all the privileges of membership in the church where they elect to hold charge conference membership, except as set forth in the Book of Discipline. When approved by the executive committee of the Board of Ordained Ministry, a person on honorable location may be appointed ad interim by the bishop as a local pastor. A copy of the annual report to the charge conference shall be forwarded to the registrar of the Board of Ordained Ministry of the annual conference that granted them honorable location in order for location to be continued. They shall report to the charge conference and the pastor all marriages performed, baptisms administered, and funerals conducted and shall be held amenable for their conduct and the continuation of their ordination rights to the annual conference that granted them honorable location.*

Failure to submit the report for two consecutive years may result in termination of orders upon recommendation of the Board of Ordained Ministry and vote of the clergy session. The provisions of this paragraph shall not apply to persons granted involuntary location prior to the General Conference of 1976. The names of located members after the annual passage of their character shall be printed in the journal.

_____ _____

FULL NAME OF HONORABLY LOCATED CLERG (First Middle Last, Suffix) *Telephone Number*

_____ _____

Mailing Address *Email*

_____ _____ _____

City *State* *Zip*

_____

Name of Church/Charge where charge conference membership placement is requested

_____ _____

Name of Conference *Name of District*

In accordance with ¶359, the above named clergy on Honorable Location is granted written permission to exercise ministerial function during the ensuing conference year.

Signed by Senior Pastor: _____ Date: _____

Signed by Staff/Pastor Parish Relations Chair: _____ Date: _____

Signed by District Superintendent: _____Date: _____

Send copies to: *Charge Conference and Clergy Services 4908 Colonial Dr., Columbia, SC 29203 (clergyservices@umcsc.org)*

Revised 1/2026