



# REPORT OF CLERGY ON HONORABLE LOCATION

Due February 1st each year

¶ 358. Honorable Location (2016 Book of Discipline)

2. Associate members or clergy members in full connection located according to the provisions of this paragraph shall not continue to hold membership in the annual conference, and they shall surrender their certification of conference membership for deposit with the conference secretary. After consultation and with the written consent of the pastor in charge, and with the approval of the district superintendent and the staff-parish relations committee of a local church, located clergy members shall designate the local church in which they shall hold membership. Documentation of this consent and approvals shall be filed with the Board of Ordained Ministry of the annual conference that granted them honorable location. As clergy members of the charge conference, they shall be permitted to exercise ministerial functions only with the written permission of the pastor in charge. They shall have all the privileges of membership in the church where they elect to hold charge conference membership, except as set forth in the Book of Discipline. When approved by the executive committee of the Board of Ordained Ministry, a person on honorable location may be appointed ad interim by the bishop as a local pastor. A copy of the annual report to the charge conference shall be forwarded to the registrar of the Board of Ordained Ministry of the annual conference that granted them honorable location in order for location to be continued. They shall report to the charge conference and the pastor all marriages performed, baptisms administered, and funerals conducted and shall be held amenable for their conduct and the continuation of their ordination rights to the annual conference that granted them honorable location.

Failure to submit the report for two consecutive years may result in termination of orders upon recommendation of the Board of Ordained Ministry and vote of the clergy session. The provisions of this paragraph shall not apply to persons granted involuntary location prior to the General Conference of 1976. The names of located members after the annual passage of their character shall be printed in the journal.

\_\_\_\_\_ Today's Date

FULL NAME (First Middle Last, Suffix)

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Cell Phone Number \_\_\_\_\_ Office Telephone Number \_\_\_\_\_ Home Telephone Number \_\_\_\_\_ Conference Email \_\_\_\_\_

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Mailing Address \_\_\_\_\_ Location of your Charge Conference \_\_\_\_\_

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City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ District \_\_\_\_\_

For reporting period between \_\_\_\_\_ and \_\_\_\_\_

1. Number of marriages performed: \_\_\_\_\_
2. Number of baptisms administered: \_\_\_\_\_
3. Number of funerals conducted: \_\_\_\_\_
4. Briefly describe other ministries in which you have provided leadership and/or participation:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

In accordance with ¶ 358, the above named clergy on Honorable Location is granted written permission to exercise ministerial function during the ensuing conference year.

Signed by Senior Pastor: \_\_\_\_\_ Date: \_\_\_\_\_

Signed by Clergy on Honorable Location: \_\_\_\_\_ Date: \_\_\_\_\_

Send copies to: DS Office File  
Clergy Services, 4908 Colonial Dr., Suite 122, Columbia, SC 29203 (or email: [clergyservices@umcsc.org](mailto:clergyservices@umcsc.org))  
Charge Conference of Clergy on Honorable Location