



CANDIDATE'S FULL NAME (FIRST MIDDLE LAST, SUFFIX)

DATE

DISTRICT

CANDIDATE'S ADDRESS

CURRENT STATUS

The dCOM took the following action(s) regarding the person listed above (check all that apply).

For certified lay minister applicants:

- _____ Recommend renewal certification for lay minister (Date: _____)
- _____ Completed an Advanced Lay Servant Ministries Course within the last two years
Course Name: _____
Date Course was Completed: _____
- _____ Obtained the written Pastor's renewal recommendation on the Lay Servant Mistries
Application (same application for initial certification and for renewal)
Pastor's Recommendation Date: _____
- _____ Obtained the written Charge Conference renewal recommendation on the Lay Servant Mistries
Application (same application for initial certification and for renewal)
Charge Conference Recommendation Date: _____
- _____ Obtained the written District Superintendent's renewal recommendation on the Lay Servant
Mistries Application (same application for initial certification and for renewal)
District Superintendent's Recommendation Date: _____
- _____ Do not recommend renewal of certification for lay minister (Date: _____)

The CLM should present their certificate to the dCOM along with their application for renewal. If the dCOM recommends renewal, the certificate, action report, completed application and course documentations should be sent to Clergy Services in order for the Conference Committee on Lay Servant Ministry to consider the application. If approved, the certificate will be returned to the CLM with the renewal signature of the CLSM Director. If the dCOM does not recommend renewal the Certificate is sent to Clergy Services to be deposited in the records.

NOTES TO CLERGY SERVICES:

Signature of dCOM chair or registrar

Date

Email

Phone