

CHARGE CONFERENCE CHECKLIST 2026

Reports and other items to be included in the Charge Conference Packet

CHARGE:		PASTOR:		CC DATE:	
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CHARGE	CHURCH	CHURCH	CHURCH

2026 Official Roll

Minutes of the Charge Conference

Recommend Candidates for Ministry

Recommend Lay Servants

Church Council Composite Report

Reports from other church organizations (e.g, UWF, UMM, Youth)

Senior Pastor's Report

Membership Report

State of the Church

Report from Associate Pastor(s)

Report from Deacon(s)

Reports from Other Clergy (e.g., retirees, honorable location)

Senior Pastor's Continuing Education

Associate Pastor(s) Continuing Education

Associate Pastor(s) Continuing Education

Deacon(s) Continuing Education

Nominations and Leadership Report (To fill offices for 2027)

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S/PPRC Roster for 2027

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Trustees Report

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Parsonage Report

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Finance Committee Report

2026 Local Church Budget

2027 Local Church Budget (if completed)

Current Treasurer's Report of Income/Expenses (Jan. to Present)

Who are to be bonded?

Senior Pastor Ministerial Support Form

Senior Pastor Accountable Reimbursement Form

Associate Pastor Ministerial Support Form

Associate Pastor Accountable Reimbursement Form

Associate Pastor Ministerial Support Form

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Associate Pastor Accountable Reimbursement Form
Associate Pastor Ministerial Support Form
Associate Pastor Accountable Reimbursement Form

Local Church Information Form

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Safe Sanctuary (This certifies that your current policy has been reviewed and approved by Church Council and is on file in the Greenwood District Office.)

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Copy of Current Safe Sanctuary Policy

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Local Church Policy on Sexual Misconduct

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Disaster Response Plan Confirmation

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Lay Servant Ministry Reports and Applications for New Lay Servants

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Official Roll 2027 (Charge and Church)

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Conference/District Leadership Nomination Form **Do not print**

High School Junior/Seniors and College Students **Do not print**

Sample Safe Sanctuary Policy: <https://www.umcsc.org/safe-sanctuaries/>

Sample Sexual Misconduct Policy: <https://www.umcsc.org/home/wp-content/uploads/Sample-Local-Church-Policy-Statement-on-Misconduct-of-a-Sexual-Nature-2016.pdf>