

CHARGE _____ DISTRICT _____

On Moving Into Parsonage

1. I found the exterior surroundings in **Excellent** **Satisfactory** **Poor** condition.

General appearance _____

Driveway _____

Shrubbery _____

Lawn _____

Trash/garbage _____

2. I found the interior of parsonage in _____ condition.

3. Please comment on inside conditions of parsonage:

a. Bathrooms _____

b. Kitchen _____

c. General cleanliness of other areas. (If unsatisfactory, please give specifics.)

d. Was there reason to think poor general maintenance had been the case? ____ If so, please explain:

e. Were repairs needed that seemed to be a result of unconcern? _____ If so, please explain:

f. Have you expended time or money in doing work to make the parsonage "livable?" _____ If so:

Number of hours _____ Amount of money spent: \$ _____

g. Were windows, draperies, rugs and other equipment in a condition to suggest they had been well kept? _____ If not, please explain:

h. If you found the parsonage in excellent condition, have you written to the former family to express appreciation for this? _____

i. Are there other helpful or corrective matters to report? _____ If so, please explain:

Signature of Incoming Minister

Signature of Chair of P/SPRC

Date _____

Please complete and send to the District Superintendent within a month after moving. (Revised March 2018)