

Forward Focus Checklist

Your church might find this quick reference checklist useful once you and your congregation decide to participate in the Forward Focus process. This checklist is a simplified one-page list of each step that is laid out in the Forward Focus document. Details about each step can be found in the Forward Focus document.

- Create and deploy Prayer Team to cover the entire process in prayer.
- Pastor and leader(s) meet with Forward Leader.
- Select and organize the Forward Team (Forward Team Orientation).
- Schedule Congregational Meetings #1, #2, #3 and #4.
- Create a plan for communication plan for the Forward Process.
- Forward Team plans Congregational Meeting #1.
- Congregational Meeting #1. Date: _____
- Forward Team completes Worksheets 1-3.
- Forward Team reviews learnings and plans Congregational Meeting #2.
- Congregational Meeting #2. Date: _____
- Forward Team completes Worksheets 4-5.
- Forward Team reviews learnings and plans Congregational Meeting #3.
- Congregational Meeting #3. Date: _____
- Forward Team meets with District Superintendent, Congregational Specialist and Forward Leader to explore, consider and decide the next steps to be recommended.
- Forward Team plans Congregational Meeting #4.
- Schedule Congregational Meeting #4.
- Congregational Meeting #4. Date: _____
- Forward Leader meets with District Superintendent & Church Council (*if necessary*).
- Congregational Meeting #5 (*if necessary*). Date: _____