

CRITERIA FOR GRANTS AND SELECTION PROCESS

The South Carolina Annual Conference Board of the Ordained Ministry views extended study leaves as opportunities for study and reflection in settings removed from the place of one's appointment. Applicants for extended study leave grants shall follow the procedures outlined in Par. 351 of the *2012 Book of Discipline* and shall be responsible for the arrangements necessary to cover the work of his or her appointment while on leave.

1. Full Members and Associate Members of the South Carolina Annual Conference under appointment shall be eligible to apply for extended study leave grants. Eligibility extends to persons appointed "beyond the local church" as well as to persons appointed to pastoral charges. Persons approved for Sabbatical Leave are not eligible to apply for grants from this fund.
2. Grants shall be made only for extended study programs, which fall into a range of 10 days to 3 months duration.
3. Applicants are advised that grants will be made as funds are available and in the order in which applications are received.
4. Grants are made for educational expenses only. Room, board, and travel expenses are excluded.
5. Extended study leave grants shall be considered for programs of study which include graduate level course work at colleges and universities accredited by the regional accrediting agency for the area, programs sponsored by theological schools listed by the University Senate of the United Methodist Church, programs offered by or through boards and agencies of the United Methodist Church and/or ecumenical agencies in which the United Methodist Church participates, and programs related to specialized ministries certified by regional or national professional associations. Programs of "guided study" offered or sanctioned by any of the above-mentioned bodies shall also be considered. While not questioning the legitimacy of "travel-study" as a form of continuing education, it is not the purpose of the Fund to provide grants for travel-study.
6. Grants shall be awarded directly to the applicant. Applicants receiving extended study leave grants shall certify completion of the program of extended study directly to the Committee on Continuing Education of the Conference Board of the Ordained Ministry.
7. Application deadlines shall be November 1st, February 1st, and May 1st. Notification of action on the application shall be made to applicants within 30 days of the corresponding application deadline. Payments of grants approved shall be made by the Foundation to the applicant on a schedule convenient to the applicant.
8. Applications for extended study leave grants shall be made to the Committee on Continuing Education of the Conference Board of the Ordained Ministry, which shall review and approve all grants. The decision of the committee on Continuing Education shall be final. The Committee on Continuing Education shall report to

the Board of the Ordained Ministry at its annual Fall meeting the status of the Fund including grant amounts made, the names of grantees, and programs for which grants have been made.

South Carolina Annual Conference

CONTINUING EDUCATION ENDOWMENT FUND APPLICATION FOR GRANT

Introduction

According to the *Book of Discipline*, "clergy shall engage in continuing education for ministry, professional development, and spiritual formation and growth in order to lead the church in fulfilling the mission of making

disciples for Jesus Christ: (351.1). Programs for continuing education and spiritual growth

- Should include one week each year and one month each quadrennium (351.2).
- May include travel-study experiences.
- Shall not be considered a part of the minister's vacation *351.2).
- May include up to six month's leave while holding an appointment (351.3).
- May include up to one year's sabbatical leave continuing education (352).

The continuing Education Committee of the Board of Ordained Ministry is now accepting applications for grants in

Support of extended study.

Application

FULL

NAME _____

ADDRESS _____

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CURRENT APPOINTMENT _____

ELIGIBLE CONFERENCE STATUS: (circle one) Elder or Associate Member. YEAR RECEIVED _____

Have you made a contribution to the CEU Endowment Fund: _____

Length of this Extended Study Period: (10 days or more): _____

BRIEF DESCRIPTION FOR WHICH FUNDS WILL BE USED:

(Grants made for educational expenses only. Room, board and travel expense are excluded.)

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AMOUNT REQUESTED _____

HOW DO YOU FEEL THIS PARTICULAR PROGRAM OF CONTINUING EDUCATION WILL ENRICH YOUR MINISTRY?

Date Submitted: _____ Signature: _____

Send the completed application to:
Committee on Continuing Education
C/O Reverend Cathy Joens
102 Adelaide Drive
Greenville, SC 29165
Email: cljoens@umcsc.com

(Note: CEU Endowment Funds are derived from active Elders and Associate Members contributing One percent of his or her total compensation for the first calendar year following admission to the SC Conference, such amount to be paid over a period of no more than five years. This fund is intended to be an expression of our connection and covenant.)