

**The United Methodist Church  
Appointment to an Extension Ministry Report**

NAME: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PREFERRED ADDRESS FOR CONFERENCE PURPOSES:     HOME     BUSINESS

FULL MEMBER \_\_\_\_\_ PROVISIONAL \_\_\_\_\_ ASSOCIATE \_\_\_\_\_ LOCAL PASTOR \_\_\_\_\_

OF \_\_\_\_\_ ANNUAL CONFERENCE

CHARGE CONFERENCE MEMBERSHIP: \_\_\_\_\_ DISTRICT: \_\_\_\_\_

TITLE/POSITION: \_\_\_\_\_

AGENCY/INSTITUTION: \_\_\_\_\_

ANNUALIZED BASE COMPENSATION (YEAR: \_\_\_\_\_ ) \$ \_\_\_\_\_

UTILITIES AND OTHER HOUSING RELATED ALLOWANCES: \$ \_\_\_\_\_

TRAVEL ALLOWANCE OTHER CASH ALLOWANCES: \$ \_\_\_\_\_

IF UNDER APPOINTMENT OUTSIDE THE CONFERENCE OF WHICH YOU ARE A MEMBER, please complete:

Conference where you serve: \_\_\_\_\_ Bishop: \_\_\_\_\_

District: \_\_\_\_\_ District Superintendent: \_\_\_\_\_

Affiliate charge conference membership: \_\_\_\_\_

PLEASE INDICATE YOUR APPOINTMENT CATEGORY.

- a. Appointed within the connectional structure
- b. Endorsed by the General Board of Higher Education and Ministry
- c. In service with General Board of Global Ministries
- d. Appointed to other valid approved extension ministry

Attach: 1) a brief narrative of your ministry during the past year including a description of your annual evaluation; and 2) evidence of your continuing education and spiritual growth program and future plans.

(YOU MAY USE YOUR CHARGE CONFERENCE REPORTS)

Date: \_\_\_\_\_ SIGNED: \_\_\_\_\_

SEND COPIES TO:

1. Bishop ([Bishop@umcsc.org](mailto:Bishop@umcsc.org))
2. District Superintendent
3. Board of Ordained Ministry ([agmiller@uscsc.org](mailto:agmiller@uscsc.org))
4. Clergy Services ([conferencesecretary@umcsc.org](mailto:conferencesecretary@umcsc.org))
5. Bishop of area in which you serve, if other than area of which you are a member  
A copy of this report may be used to inform the Charge Conference(s) of which you are a member and an affiliate member in keeping with Paragraph 316.1 and 344.3 a, b.

A copy of this report should be used to inform the United Methodist Endorsing Agency, PO Box 340007, Nashville, TN 37203-0007 in keeping with Paragraph 344.1b. (Only for those endorsed by GBHEM) [umea@gbhem.org](mailto:umea@gbhem.org)

THE GENERAL COUNCIL ON FINANCE AND ADMINISTRATION  
Revised 2/2017