



**APPLICATION**  
**for**  
**SUMMER COURSE OF STUDY FOR ORDAINED MINISTRY**  
**Duke Divinity School**  
**July 5-July 31, 2009**

Please complete both sides of the application. The Registration Fee for applications received before March 1, 2009 is \$60. Applications received on or after March 1 will require a \$85 registration fee. If your application is submitted after May 1, your conference scholarship may not be available upon your arrival. No registrations will be accepted after June 1, 2009. Registration fees are non-refundable.

**Personal**

Full Name \_\_\_\_\_ Preferred Name \_\_\_\_\_  
(Last) (First) (Middle)

Appointment \_\_\_\_\_ District \_\_\_\_\_ Social Security # \_\_\_\_\_

Gender:  male  female Ethnicity (optional) \_\_\_\_\_ Conference \_\_\_\_\_

Address \_\_\_\_\_  
(Street) (City) (State) (Zip)

Phone (Work) \_\_\_\_\_ Phone (Home) \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_ Birthdate \_\_\_\_\_

Spouse Name \_\_\_\_\_ Size of Congregation(s) \_\_\_\_\_

Candidacy Certification Date \_\_\_\_\_ Licensing Studies Completion Date \_\_\_\_\_

Conference Status:  Full-time  Part-time *(required)* Are you currently under appointment?  yes  no  
 First time to Duke  yes  no Duke Endowment  yes  no *(required)*

**Education**

High School / GED:  yes  no Community College (years completed?) \_\_\_\_\_  
 4-year College (years completed?) \_\_\_\_\_ Graduate Study (years completed?) \_\_\_\_\_  
 Current degree program? \_\_\_\_\_ Status (years completed or credits?) \_\_\_\_\_

**Release**

I authorize the release of Course of Study grades and other evaluative material to the Annual Conference Board of Ordained Ministry, to the Division of Ordained Ministry of the United Methodist Church, and to my district superintendent.

\_\_\_\_\_  
 Student's signature Date

**\*\*\*ONLY APPLICATIONS WITH ALL COMPLETED SIGNATURES WILL BE PROCESSED\*\*\***

**Application approved by:** \_\_\_\_\_  
 District Superintendent (sign name) Date

\_\_\_\_\_  
 Print Name Phone

<p><b>Financial Aid</b>          (Approved by Board of Ministry representative)</p> <p><input type="checkbox"/> Financial aid awarded in the amount of:  <div style="text-align: center; margin-top: 10px;">\$ _____</div></p> <p><input type="checkbox"/> NO financial aid awarded</p>
---

\_\_\_\_\_  
 Conference Board of Ministry representative (sign name) Date

\_\_\_\_\_  
 Print name Phone

\*\* It is important to have your financial aid approved by the appropriate conference Board of Ministry official. If you are uncertain about whom this is, please contact the Local Pastor Registrar of your conference Board of Ordained Ministry.

**Course of Study Status**

Years completed: \_\_\_\_\_; Please list any courses for which you have credit by correspondence or from another school.

**Registration**

Please register me for the following courses:

**First Year**

- |                              |                                    |                              |  |
|------------------------------|------------------------------------|------------------------------|--|
| <input type="checkbox"/> 111 | Pastor as Interpreter of the Bible | <input type="checkbox"/> 113 | Pastoral Care for Spiritual Formation  |
| <input type="checkbox"/> 112 | Theology in the Wesleyan Spirit    | <input type="checkbox"/> 114 | Pastoral Leadership and Administration |

**Second Year**

- |                              |   |                              |                                      |
|------------------------------|---|------------------------------|--------------------------------------|
| <input type="checkbox"/> 211 | Hebrew Bible I  | <input type="checkbox"/> 213 | Formation for Christian Discipleship |
| <input type="checkbox"/> 212 | Theological Heritage: Early and Medieval Christianity | <input type="checkbox"/> 214 | Practice of Preaching                |

**Third Year**

- |                              |   |                              |                                  |
|------------------------------|---|------------------------------|----------------------------------|
| <input type="checkbox"/> 311 | New Testament I                           | <input type="checkbox"/> 313 | Our Mission from God: Evangelism |
| <input type="checkbox"/> 312 | Our Theological Heritage: The Reformation | <input type="checkbox"/> 314 | Pastoral Care and Counseling     |

**Fourth Year**

- |                              |                   |                              |                            |
|------------------------------|-------------------|------------------------------|----------------------------|
| <input type="checkbox"/> 411 | Hebrew Bible II   | <input type="checkbox"/> 413 | Worship and Sacraments     |
| <input type="checkbox"/> 412 | Wesleyan Movement | <input type="checkbox"/> 414 | Personal and Social Ethics |

**Fifth Year**

- |                              |                       |                              |  |
|------------------------------|-----------------------|------------------------------|--|
| <input type="checkbox"/> 511 | New Testament II      | <input type="checkbox"/> 513 | Our Mission from God: Transforming Agent |
| <input type="checkbox"/> 512 | Contemporary Theology | <input type="checkbox"/> 514 | Theology and the Practice of Ministry    |

**Advanced Courses**

**\*If you are registering for Advanced Courses, you must have an undergraduate degree.**

- |                                 |             |                                 |                                 |
|---------------------------------|-------------|---------------------------------|---------------------------------|
| <input type="checkbox"/> ADVPOL | UM POLITY   | <input type="checkbox"/> ADVBIB | ADVANCED BIBLE                  |
| <input type="checkbox"/> ADVHIS | UM HISTORY  | <input type="checkbox"/> ADVMIS | MISSIONAL LEADERSHIP & PRACTICE |
| <input type="checkbox"/> ADVDOC | UM DOCTRINE | <input type="checkbox"/> ADVEVA | ADVANCED EVANGELISM             |

**DO YOU PLAN TO GRADUATE from BASIC Course of Study in JULY 2009?**       YES       NO

**DO YOU PLAN TO GRADUATE from ADVANCED Course of Study in JULY 2009?**       YES       NO

**Process**

Attach your non-refundable registration fee of \$60.00 (make check payable to *Duke Divinity School*) and mail your completed application before **March 1** to:

Registrar, Course of Study  
Duke Divinity School  
312 Blackwell Street, Suite 101  
Durham, NC 27701

**\*\*\*ONLY APPLICATIONS WITH ALL COMPLETED SIGNATURES WILL BE PROCESSED\*\*\***

**Applications received on or after March 1 will require a \$85.00 registration fee. No applications will be accepted after June 1, 2009. Access to booklists, book order forms, and pre-class assignments for each course will be made available to the student once a completed application is received. Any questions regarding your application should be directed to 919.613.5323 or e-mail leadership@div.duke.edu**

*For Office Use Only*

Date \_\_\_\_\_

Order \_\_\_\_\_

Apt \_\_\_\_\_

## Summer Course of Study

July 5-July 31, 2009

### Summer Housing Application

Please return this application before April 2, 2009. Please type or print in black ink.  
Questions? Call Conference Services at (919) 660-1760.

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone : \_\_\_\_\_

Email Address \_\_\_\_\_

Your program dates are July 5 – July 31, 2009. Check-in begins in the Westbrook Lobby on Sunday, July 5 at 3:00pm and ends at 7:00pm. Check-in will also be held during registration on Monday, July 6 from 8:00am to 11:30am. For 2009 check-out must be before 1:00pm on Friday, July 31. Please plan travel arrangements accordingly.

Arrival date: \_\_\_\_\_ Approx. arrival time: \_\_\_\_\_

Departure date: \_\_\_\_\_ Approx. departure time: \_\_\_\_\_

#### **CENTRAL CAMPUS APARTMENT REQUEST (air-conditioned)**

Your request does not insure your space or the availability of the type of apartment requested. You will receive confirmation as soon as available space can be verified. Rental Rates are estimates; final rate confirmation will be confirmed prior to your arrival on campus.

#### **Type requested: (rank 1st, 2nd and 3rd choices)**

#### **RENTAL RATES**

_____ 1 bedroom (with 2 single beds, 1 bathroom)	\$51.00 per night (two people - \$25.50 per night, per person)
_____ 2 bedroom suite (each with a single bed, 1 bathroom)	\$51.00 per night (two people - \$25.50 per night, per person)
_____ 2 bedroom (each with a double bed, 1 bathroom)	\$62.00 per night (two people - \$31.00 per night, per person)
_____ 3 bedroom (each with a single bed, 2 bathrooms)	\$83.00 per night (three people - \$27.70 per night, per person)

**RESIDENCE HALL REQUEST (air-conditioned)**

Residence Halls are located on West Campus and are air-conditioned. Bathrooms are shared and are located on each floor. Linens are not provided. Rental Rates are estimates; final rate confirmation will be confirmed prior to your arrival on campus.

Type requested: (rank 1 <sup>st</sup> , 2 <sup>nd</sup> , and 3 <sup>rd</sup> choices)	RENTAL RATES
_____ Single	\$34.00 per night
_____ Double	\$26.50 per person, per night
_____ Double as a Single	\$43.00 per night
_____ Gender	

**ROOMMATE ASSIGNMENTS** I would like to share housing with:

\_\_\_\_\_ **No one** (Available only for 1 bedroom apartments & single and double as single residence hall rooms.)

\_\_\_\_\_ **My family (list names)** Adults: \_\_\_\_\_ Children: \_\_\_\_\_ (ages) \_\_\_\_\_

\_\_\_\_\_ **Roommate(s) of my choice** (*To be assigned your requested roommate, both you and the requested roommate(s) must specify each other on the application.*)

Requested roommate(s) name(s), address(es), and phone number(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Please arrange a roommate for me if possible.** (*If a roommate is not available, you may request to be assigned to a different type of apartment or you have the option of paying the full price for the accommodations you requested.*)

**PERSONAL DATA** (For those applicants who wish to be placed with a roommate.)

Male or Female? \_\_\_\_\_ Age: \_\_\_\_\_

Important lifestyle features and roommate concerns: \_\_\_\_\_

Note: All campus housing is non-smoking

**PAYMENTS/DEPOSITS**

1. **\$50.00 rent deposit** - Due with application. This deposit will be **credited** to your total rent owed.
2. **\$50.00 damage deposit** - Due with application. Refundable.
3. **\$65.00 key deposit** - Due with application. Refundable. Deposit required for each key requested

**Due at COS Registration** – Balances due at check-in. Cash, checks, Traveler’s checks, or credit cards (Visa, MasterCard, American Express, or Discover) are acceptable. Applications for **phone and cable service** will be available for a one-time installation fee of approximately \$15.00 and a service charge of approximately \$43.00 per month. Payment for services will be due in full. Service must be connected by Duke Office of Information Technology. Local phone service, "0" plus dialing (collect and credit card), and voice mail are available. **Direct dialing of long distance calls is unavailable.** *Neither Duke Office of Information Technology nor Duke Conference Services will have phone units available for rent.*

**CANCELLATION/REFUND POLICY**

Cancellations must be received **in writing** no later than two weeks prior to your scheduled arrival date to receive a full refund. The \$50.00 rent deposit will be forfeited for cancellations received less than two weeks prior to the scheduled arrival date. The \$50.00 rent deposit and the \$50.00 damage deposit will be forfeited for cancellations received after your scheduled arrival date.

Any participant planning to vacate campus housing earlier than indicated on the application must give notice **in writing** to Conference Services at least one week before departure. Rent charges will be recalculated. If the one-week written notice is not given, the participant will be charged for one week of rent from the date of his/her departure

**PAYMENT INFORMATION**

**All requests for campus housing must be accompanied by the \$50.00 rent deposit, the \$50.00 damage deposit, and the key deposit (number of keys requested X \$65.00).** All residents will be issued at least one key. The minimum key deposit is \$65.00 (1 key). The \$50.00 rent deposit will be credited to your total rent owed. The \$50.00 damage deposit and key deposits will be returned within 60 days of your departure from Duke provided there are no damages to your campus housing.

Housing Deposit		\$50.00
Damage Deposit		\$50.00
Key Deposit	# keys _____ x \$65.00 =	\$ _____
<b>TOTAL</b>		\$ _____

\_\_\_\_\_ I have included a check payable to Duke University

\_\_\_\_\_ Please charge my credit card account.

Credit card# \_\_\_\_\_ Expiration Date \_\_\_\_\_

\_\_\_\_\_ Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Discover \_\_\_\_\_ American Express

Signature \_\_\_\_\_

*(If paying by credit card you may fax all pages of your housing request to 919-660-1769.)*

Housing arrangements will be confirmed at least two weeks prior to your arrival. Addresses may not be available until check-in day. You will receive information regarding the check-in location. My signature below certifies I have read the terms and procedures and agree to abide by the terms and conditions given.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return completed application before April 2, 2009 to:  
 Duke University Conference Services  
 Box 90841  
 Durham, NC 27708-0841  
 Phone (919) 660-1760  
 FAX (919) 660-1769**

**CLASS SCHEDULE**

**2009 COURSE OF STUDY FOR ORDAINED MINISTRY  
DUKE DIVINITY SCHOOL, JULY 5-JULY 31, 2009**

<b>CLASS PERIOD</b>	<b>FIRST YEAR</b>	<b>SECOND YEAR</b>	<b>THIRD YEAR</b>	<b>FOURTH YEAR</b>	<b>FIFTH YEAR</b>		<b>ADVANCED</b>	
<b>7:20-8:20 a.m.</b>	<b>112: Theology in the Wesleyan Tradition</b> <i>Belton Joyner</i>	<b>213: Formation for Christian Discipleship</b> <i>Cynthia Curtis</i>	<b>312: Historical Theology, Reformation</b> <i>Roger Owens</i>	<b>411: Hebrew Bible II</b> <i>Jamie Ashmore</i>	<b>511: New Testament II</b> <i>Mickey Efird</i>	<b>8:00-9:15 a.m.</b>	<b>UM Polity</b> <i>Gray Southern</i>	<b>Advanced Bible</b> <i>Joy Moore</i>
<b>8:30-9:30 a.m.</b>	<b>111: Pastor as Interpreter of the Bible</b> <i>Mickey Efird</i>	<b>211: Hebrew Bible</b> <i>Jamie Ashmore</i>	<b>314: Pastoral Care and Counseling</b> <i>David Keck</i>	<b>412: Wesleyan Movement</b> <i>Belton Joyner</i>	<b>512: Contemporary Theology</b> <i>Fr. Edward Rommen</i>	<b>9:30-10:25 a.m.</b>	<b>Worship &amp; Fellowship</b>	<b>Worship &amp; Fellowship</b>
<b>9:35-10:25 a.m.</b>	<b>Worship &amp; Fellowship</b>	<b>Worship &amp; Fellowship</b>	<b>Worship &amp; Fellowship</b>	<b>Worship &amp; Fellowship</b>	<b>Worship &amp; Fellowship</b>			
<b>10:30-11:30 a.m.</b>	<b>113: Pastoral Care for Spiritual Formation</b> <i>David Keck</i>	<b>212: Historical Theology, Early and Medieval</b> <i>Sheryl Overmyer</i>	<b>311: New Testament</b> <i>Mickey Efird</i>	<b>414: Pastoral and Social Ethics</b> <i>Melanie Hughes</i>	<b>514: Theology and Practice of Ministry</b> <i>Jenny Copeland</i>	<b>10:30-11:45 a.m.</b>	<b>UM History</b> <i>Belton Joyner</i>	<b>Missional Leadership &amp; Practice</b> <i>Roger Owens</i>
<b>11:40a.m.-12:40 p.m.</b>	<b>114: Pastoral Leadership and Administration</b> <i>Shane Benjamin</i>	<b>214: Preaching</b> <i>Joy Moore</i>	<b>313: The Mission of the Christian Church</b> <i>Kevin Baker</i>	<b>413: Worship and Sacraments</b> <i>Larry Bowden</i>	<b>513: God's Transforming Agent</b> <i>Jeremy Troxler</i>	<b>Noon-1:15 p.m.</b>	<b>UM Doctrine</b> <i>Jeffrey Conklin-Miller</i>	<b>Advanced Evangelism</b> <i>Steven Porter</i>
		<b>214: Preaching</b> <i>back-up</i>						

**Class schedule for Monday, July 6, 2009 ONLY:**

Basic Course I: 2:00-2:30 p.m.  
Basic Course II: 2:45-3:15 p.m.  
Basic Course III: 3:30-4:00 p.m.  
Basic Course IV: 4:15-4:45 p.m.

Advanced I: 2:00-2:45 p.m.  
Advanced II: 3:00-3:45 p.m.  
Advanced III: 4:00-4:45 p.m.