

**REINSTATEMENT OF A LOCAL PASTOR (Par. 346.4)**

1. Review of new psychological test result by the District Committee on Ordained Ministry and the Conference Board Assessment Committee; and current Medical, Credit, and Criminal Background.
2. District Committee is required to follow the process of Par. 346.4, which states: "...certification of their qualifications and information about the circumstances relating to the termination of their approval as local pastors."
3. Candidate writes the District Superintendent to schedule a time for meeting with the District Committee. Also, request that the District Superintendent communicate with the district superintendent where the Candidate is a local church member to authorize a charge conference to attest to the date you joined the church, your activities in the church and to recommend reinstatement as a local pastor. This letter should be mailed to the DS with a copy to Clergy Services Office and Cabinet Secretary, Reverend Susan Ulmer, at 4908 Colonial Dr., Columbia, SC 29203
4. After review of the Candidate's qualifications and the circumstances of the discontinuance, the District Committee will make a decision to reinstate or deny reinstatement. If the decision is to reinstate, the Candidate will be scheduled to meet with the Conference Board of Ordained Ministry for review of your request. If the District Committee denies reinstatement, the process ends and no further action will follow.
5. Review of circumstances and interview with the cabinet follows only, if recommended for reinstatement by the Board of Ordained Ministry.
6. If recommended by the Cabinet, the candidate's name is recommended to the next Clergy Session of annual conference. When approved by the Clergy Session, the candidate is eligible for appointment as pastor of a charge. Candidates shall completed current studies: ( candidacy, license school or 1/3 of Mdv) and meet requirements of Pars. 340, 343.

Par. 346.4 notes the process for reinstatement. Key points are in bold print from Par. 346.4:  
" Reinstatement of Local Pastor Status—Local pastors whose approved status has been discontinued from an annual conference of The United Methodist Church or one of its legal predecessors may be reinstated **only by the annual conference that previously approved them**, its legal successor, or the annual conference of which the major portion of their former conference is a part, **only upon recommendation by the district committee on ordained ministry from which their license was discontinued**, the **board** of ordained ministry, and the **cabinet**. Persons seeking reinstatement shall **provide evidence that they have been members** of a local United Methodist church for **at least one year prior** to their request for reinstatement. The district committee shall require a **recommendation from the charge conference where his or her membership is currently held**. When **approved by the clergy members in full connection** as provided in ¶ 328, their license and credentials shall be restored, and they shall be eligible for appointment as pastors of a charge. They shall **complete current studies** and meet requirements as provided in ¶¶ 341, 343.

Whenever persons whose approval as local pastors has been discontinued by an annual conference are being considered for appointment or temporary employment in another annual conference, the board of ordained ministry where these persons are being considered shall obtain from the board of ordained ministry of the conference where approval has been discontinued certification of their qualifications and information about the circumstances relating to the termination of their approval as local pastors. Before such persons shall be appointed, they shall be recommended by the board and approved by the clergy session of the annual conference from which they were discontinued. A district superintendent may arrange for them to serve temporarily when the board and the cabinet agree and when the board certifies that they are enrolled for those studies that they have not completed previously."

**CHECK LIST:**

- \_\_\_ Application for Readmission (F107)
- \_\_\_ Medical (F103)
- \_\_\_ Credit (SCBOM 6) - \$8.00 payable to Treasurer, SC Conference
- \_\_\_ SLED (SCBOM 7)
- \_\_\_ Psychological (Consent Letter & Testing) – total fee responsibility of applicant
- \_\_\_ Recommendation by Charge Conference
- \_\_\_ Recommendation by DCOM & Cabinet & BOM to Clergy Session
- \_\_\_ Complete Current Studies (Candidacy Studies & License (or 1/3 of MDiv)

12/2001

Par 346 Reinstatement LP

Copy distribution of Correspondence :

DS Office File

Clergy Services, 4908 Colonial Dr. Suite 205, Columbia, SC 29203

Resident Bishop: 4908 Colonial Dr., Columbia, SC 29203

Cabinet Secretary: 4908 Colonial Dr., Columbia, SC 29203

Pastor of Applicant's Charge Conference