

XXII. Financial aid through the Ministerial Education Fund (MEF)

- A. Course of Study Schools Participants: Through the MEF, the Board provides partial scholarships for attendance at the Course of Study schools. The scholarship is paid directly to Duke or Candler.
- B. Certified Candidates for Ordained Ministry: Through the MEF the Board provides loan-grants to qualifying certified candidates for ordained ministry (Pars. 304, 310-314). Application forms may be requested from the Chairperson of MEF or the candidate's district superintendent.
- C. Application forms may be requested from the Chairperson of the MEF or the candidate's district superintendent.
- D. MEF Policies and Procedures:
 - 1. Certification as a candidate for ordained ministry is prerequisite to apply for MEF.
 - 2. Completed application must be reviewed and signed by the District Superintendent; then mailed to the accredited higher educational institution to confirm enrollment as full-time student for minimum of 12 semester hours or equivalent; and returned to Chairperson of MEF prior to deadline.
 - 3. Each conference year application deadline is June 30 prior to fall term. Only one application is necessary for fall and winter terms. November 1st is the deadline for winter term applications only.
 - 4. Completed applications signed by the candidate, District Superintendent, and institutional representative must reach the Chairperson of MEF by the deadline. Loan-grants are based on availability of MEF and on needs formula related to marital status, number and ages of children, auto travel for ministry, and reported expenditures.
 - 5. Maintaining a "C" average grade is required to be eligible for additional loans in succeeding years.
 - 6. Pre-seminary undergraduate students who are certified candidates and appointed by the Bishop to a church within the South Carolina Conference, may apply for a loan-grant.
 - 7. Chair of MEF Committee will mail to the applicant borrower a legal note for the amount of the loan-grant to be signed by the borrower and returned to the Chairperson of MEF before checks can be forwarded to the institution. Obligation incurred by accepting this loan-grant from MEF may be discharged by:
 - a. Borrower serving 4 years after reception into full connection in S.C. Annual Conference, or Board of Ordained Ministry determines the years served in S.C. Conference merits discharge; or
 - b. Borrower's permanent incapacity or death occurs prior thereto.
 - 8. Prior to transferring into another Annual Conference, an MEF borrower with less than 3 years of active service may be required to satisfy the note(s) outstanding. However, in participating conferences in SEJ Association of Boards of Ordained, by mutual agreement the service time may be satisfied in any of these conferences with no exchange of MEF funds being required.
 - 9. In the event of discontinuance as a candidate, probationary member or full member prior to discharge of the obligation, the borrower shall repay the loan, plus interest at a rate and amount set by the MEF Committee. This includes transfers in SEJ.
 - 10. MEF shall not be available for graduate work beyond the Master of Divinity.
 - 11. MEF Committee may recommend to the Board amounts to be used for enlistment, basic professional education aid, continuing education, and professional growth of ordained ministers.
 - 12. Information on United Methodist Student Loans and Scholarships may be secured from the Office of Loans and Scholarships, GBHEM, P. O. Box 340007, Nashville, Tennessee 37203.

Web: www.gbhem.org/home.html

Service Loan Application

South Carolina Annual Conference
Southeastern Jurisdiction
The United Methodist Church

NAME: _____

Address: _____

City: _____ ST: _____ Zip: _____

Check One:

- Ordnained Candidate
- Diaconal Candidate

(For Committee Use Only)

Amount Requested \$ _____

Amount Granted Fall \$ _____

Winter \$ _____

Spring \$ _____

Summer \$ _____

Date Granted: _____

Approved By MEF Committee: _____

Signed: _____

The purpose of the Ministerial Education Fund is to assist in providing an adequately trained ministry for our churches by:

- 1) relieving some of the pressure of limited means, where such pressure may well prevent a ministerial candidate from obtaining the necessary education, and
- 2) reducing the necessity for too much employment while in school, thus allowing more time for study

INSTRUCTIONS (Please read carefully)

1. Read the application in full before filling in the blanks.
2. Applications must be completed for each new school year. Disbursements are made on a semester basis. A new application is needed for the summer session.
3. Complete your portion of the application in detail. There is a reason for each question in this application. Make an honest effort to be accurate concerning income, scholarships, expenses and need. Failure to do so will delay action on your application.
4. After you have filled in your part of the application as accurately as possible, mail it to your **district superintendent** for examination and his/her **signature on page 6**. If there is any question concerning any part of the application, be sure your district superintendent is given a full explanation.
5. Have your **district superintendent mail** the application to the **STUDENT FINANCIAL AID OFFICE** of the institution in which you are enrolled or pre-enrolled, with a request that they review your application for accuracy concerning the details on school expenses, scholarship aid, rebates, etc.
6. This application must be submitted on or before **June 30 for full year** or **November 1 for 2nd term only**.

Mail this application when fully completed by the FINANCIAL AID OFFICE of your institution to:

Reverend Dr. B. Mike Alexander
P. O. Box 528
Murrells Inlet, SC 29576

SERVICE LOAN APPLICATION

Ministerial Education Fund
2006-2007

PERSONAL HISTORY

(First Name) (Middle Name) (Last Name)

Current Address _____ Phone _____

_____ Zip _____

School Address (if different) _____ Phone _____

_____ Zip _____

Permanent Address (or address of parents) _____ Phone _____

_____ Zip _____

Social Security Number _____ Age _____ Sex _____

Marital Status Single Married Widowed Divorced

If you are single, are you engaged? _____ If so, give the date of the wedding, if it
has been set _____

Do you have children? _____ If so, give ages of each _____

Do you have dependents living with you? _____ If so, what is the relationship?

Indicate any special circumstances about your situation that you would like the committee to be aware
of (attach additional page if necessary) _____

EDUCATION HISTORY

Are you a full-time student? Yes No Number of hours: _____

Working toward _____ degree. Fall _____ Spring _____ Summer _____

Name of college(s) previously attended:

_____ Hours completed or date of degree _____

_____ Hours completed or date of degree _____

Have you received previous service loans/grants from this committee?

Yes No If so, what is the total amount? \$ _____

Present total indebtedness (annually):

College loans \$ _____
United Methodist student loans \$ _____
Other loans \$ _____
Banks \$ _____
Individuals \$ _____
Credit cards/installment payments \$ _____
Other financial obligations (itemize on separate sheet, if necessary) \$ _____
TOTAL ANNUAL INDEBTEDNESS \$ _____

Estimated expense for 12-month period beginning _____ for which you are requesting
This service loan (include all living expenses for your family, if you have one):

Tuition and fees \$ _____
Books \$ _____
Rent/mortgage \$ _____
Utilities \$ _____
Clothing/laundry \$ _____
Food \$ _____
Child care (if applicable) \$ _____
Medical \$ _____
Personal incidentals (recreation) \$ _____
Travel (in your work/to school) \$ _____
Installment payments (from previous section) \$ _____
Annual insurance premiums \$ _____
Church contributions \$ _____
Additional expenses (list): _____ \$ _____
_____ \$ _____
_____ \$ _____
TOTAL ESTIMATED EXPENSES \$ _____

Anticipated resources for the same 12-month period:

Personal funds \$ _____

If you are serving a local church, complete:

Total compensation \$ _____
If church pays utilities, add the amount \$ _____
If campus room is necessary, deduct the cost \$ (_____)
Deduct taxes to be paid \$ (_____)
NET SALARY \$ _____

If you have other employment, complete:

Salary \$ _____
Deduct taxes to be withheld \$ (_____)
NET SALARY \$ _____

If spouse is employed, complete:

Salary \$ _____
Deduct taxes to be withheld \$ (_____)
NET SALARY \$ _____

Gifts, grants, scholarships:

College/seminary grants/scholarships	\$ _____
Amount from parents	\$ _____
Amount from local church	\$ _____
Amount from organizations/foundations	\$ _____
Other (specify) _____	\$ _____
TOTAL GIFTS, GRANTS, SCHOLARSHIPS	\$ _____

Special income:

G. I. Benefits	\$ _____
Federal/state grants/loans	\$ _____
Income from investments	\$ _____
Other income (specify) _____	\$ _____
TOTAL SPECIAL INCOME	\$ _____

TOTAL ANTICIPATED RESOURCES (totals from above) \$ _____

TOTAL ESTIMATED EXPENSES \$ _____

AMOUNT OF SERVICE LOAN REQUESTED \$ _____

PLEDGE OF THE APPLICANT

If this service loan or any portion of it is granted, I will use it only toward educational expenses. It is my understanding that I am to serve the number of years indicated in the Service Loan Agreement after completion of the first professional degree for conference membership or consecration as a diaconal minister in The United Methodist Church. Should I fail to do so, this service loan shall become due and payable immediately upon the terms specified in the Service Loan Agreement.

_____ Date

_____ Signature of Applicant

I hereby authorize the _____
(Name of College or Seminary)

to release the information in the following sections on School Recommendation and Recommendation of Student Financial Aid Official to the _____

Annual Conference Board of Ordained Ministry.

DISTRICT SUPERINTENDENT RECOMMENDATION

(The District Superintendent should review the entire application and provide any additional information that may assist the committee. After signing, please mail the application to the appropriate student aid official at the applicant's institution.)

Do your records indicate that this person is a certified candidate for ministry?

Yes No If yes, Ordained Diaconal

I recommend favorable consideration of this application for a service loan.

Date _____ Signature _____
District Superintendent
District _____
Address _____

Phone _____

SCHOOL RECOMMENDATION

(This section and the following section are to be completed by the applicant's institution and returned to the Annual Conference Board of Ordained Ministry at the address listed at the end of the application.)

School Name _____

Student Name _____

Student's classification as of _____;
Date

College: Junior Senior
Seminary: First Second Third Fourth year
Other (specify): _____ Quarter Semester

Do you expect this student to be full-time? Yes No

How many hours are required for full-time status? _____ hours.

What was the student's cumulative grade average at the end of the last term on
A _____ scale? _____ - grade average.

Remarks _____

Date _____ Signature _____
Dean or Registrar

